



# Pufferbilly Days 2023

## Food Vendor Application

August 4-6<sup>th</sup>, 2023

BOONE, IOWA

*Please print clearly*

Business Name \_\_\_\_\_

Primary Contact \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Business Facebook Page \_\_\_\_\_

Approximate Size of Space Needed \_\_\_\_\_

Sales Permit # \_\_\_\_\_

Vendor Location Preference (check one)

- Main Downtown Food Court (2-Day commitment): \$350
- Fairgrounds (2-Day commitment): \$300
- Art in the Park (1-Day commitment): \$200

Accommodations Requested (Note: Requests will only be granted for downtown vendors)

- Electricity (Type: \_\_\_\_\_) / \_\_\_\_\_ Yes, I DO have a backup generator if power is not available.
- Water (not potable water)

**By submitting this application, you agree to follow the Food Court Vendor Policies (see page 2) and all stipulations listed. Registration must be postmarked by June 1, 2023.**

Return this registration application with a copy of your menu and pricing, proof of insurance, and check payment payable to PUFFERBILLY DAYS.

Questions? Email [events@boonecountychamber.com](mailto:events@boonecountychamber.com)

Pufferbilly Days  
903 Story Street  
Boone, IA 50036

FOR OFFICE USE ONLY
_____
Date Received
_____
Location Assignment

## Pufferbilly Days Food Court Vendor Policy

The objective of Pufferbilly Days is to celebrate the railroad heritage and the vibrant community of Boone, IA!

**Primary Location:** There will be a downtown food court centrally located in the festival's activities and entertainment area on Friday and Saturday, August 4-5, 2023. There will be a limit of 8 downtown food vendors.

**Fairgrounds Location:** We will allow one or two food vendors to set up at the Boone County Fairgrounds, which is the location of the Train Collectors Swap Meet and Mud Volleyball Tournament. This location setup will be on Saturday and Sunday, August 5-6, 2022. There will be a limit of 2 Fairgrounds food vendors.

### NEW FOR 2023!

We've brought Art in the Park back to the Pufferbilly schedule. This handcrafted arts and design fair on Sunday, Aug 5. There will be a limit of 4 food vendors.

### VENDOR REQUIREMENTS

- Contribute a diverse and interesting food/drink/dessert menu to the festival.
- Set pricing in competitive range with other vendors.
- Supply your proposed menu with your application.
  - Only approved menu items may be served at the festival.
  - Vendors are **prohibited** from selling beer, wine, brats, or hot dogs.
- City of Boone Mobile Food Vendor Permit on file in the current calendar year.
- Provide a current Sales Tax Permit Number on the application as well as proof of insurance.
- Be aware of Iowa State Regulations governing off-premise sales.
- Maintain a clean space during and following the festival. Any trash or grease buckets left behind will result in loss of future vendor opportunities. It is the vendor's responsibility to provide a clean working environment. Grease may NOT be dumped in the street or storm sewers.

## **APPLICATION REVIEW**

The preferred deadline for all food vendors is June 1, 2023. A completed application includes the first page of this document, a copy of the menu with pricing, proof of insurance, and vendor fee.

All vendor applications will be reviewed by the Food Court Committee with support from the Steering Committee. Decisions are final. If a vendor application is not accepted for any reason before the festival date, payment will be refunded in full.

## **VENDOR SETUP DETAILS**

All approved vendors will be notified and will receive detailed instructions for setup, including the specific dates and times when the festival electrician will be available to assist with setup.